Importing a RTF to any dictionary in Winner

If you do not have the dictionary already created in Winner, please follow these steps:

1. Open Dictionary Maintenance.

	ProCAT Winner: D	ctionary Maintenance	
Eile Jmport Export Build Replace Keyboard Ia	ags <u>H</u> elp		
Dictionary (double-click to open) _ Search	Mode Search Criteria		
DEDCOMAL C Be	ginning With Steno		Search
GLOBAL	ywhere Within		
030912.dix	act Match English		
C By			
102412ms.dix C sh	ow All by English Type Conflicts O	ly (Stepp)	
13jan11.dix	ow All by Steno	ny (occito)	
2012-10-17 16-26-55.dix			
2012-10-17 16-26-55.dix Engl	ish	Steno	bba 😡
2012-10-1/ 16-28-0/.dix			D0 900
2012-11-30 15-01-40.dix 2012-12-20 14-42-48.dix			
			E Modify
2012-12-20 14-42-57.dix			
2012_03_30_1820.dix			RP Apply
2012_11_27.dix			B0. HOLA
2013-01-15 09-03-50.dix			
2013-01-16 16-19-42.dix			ER Delete
2013-01-17 15-52-25.dix			
2013-01-17 16-33-51.dix			
2013-01-23 10-56-30.dix			
2013_01_22_2115.dix			
antoine.dix			
call center.dix			
cart.dix			
cities1_d.dix			
deleted.dix			
demo.dix			
dictionary jump start.dix			Help
dotsontr1.dix			
graham.dix			Dit
lisa lisa dix Y			EBe

2. Click on Build.

<u>File Import Export Build</u>	<u>R</u> eplace <u>K</u> eyboard	<u>T</u> ags <u>H</u> elp
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3. Click on Job, and enter the dictionary name.

	Build	Job	×
Enter a filename	for a new iob	dictionary:	
	ion a non job	diotional y i	
			-
	<u>O</u> K	<u>C</u> ancel	
	<u>O</u> K	Cancel	1

4. Click on OK.

Importing the RTF into the desired dictionary

- 1. In Dictionary Maintenance, open the target dictionary by double clicking on it.
- 2. Click on Import.
- 3. Click on RTF.

<u> </u>	<u>I</u> mport	<u>E</u> xport	<u>B</u> uild	<u>R</u> eplace	<u>K</u> ey
Dict	Wir	nner 6.0 J	ob Dict		
0309	Wir	nner 6.0 F	Personal	Dict	
05-1	<u>G</u> lo	bals			
1024	Pro	CAT ASCI	Ι		
13ja	AS	CII V2			
2012	RT	-			
2012	2-10-17	10-20	- 07. up	ĸ	-
2012	2-11-30	15-01	-40.di	(
		14-42			
2012-12-20 14-42-57.dix					
2012		0_1820	.dix		
1 2012	1117	7			

4. Find and select the RTF. (it is a good idea to have copied it to the C:\Winner\"userid" folder)

rganize 🔻 🛛 New fold	der					C
Favorites	Name	Date modified	Туре	Size		
Desktop	🖬 0419-4 CPSO v Piatek (Vol 1).rtf	6/15/2012 2:54 PM	RTF File	382 KB		
\rm Downloads	2012_03_30_1820.RTF	4/2/2012 11:30 AM	RTF File	997 KB		
🔚 Recent places	2012_04_02_1152.RTF	4/2/2012 11:55 AM	RTF File	29 KB		
🐔 SkyDrive	2012_04_03_1600.RTF	4/9/2012 3:15 PM	RTF File	13 KB		
	2012_04_04_1045.RTF	4/9/2012 3:15 PM	RTF File	31 KB		
Libraries	2012_04_20_1440.RTF	4/20/2012 3:38 PM	RTF File	2 KB		
Documents	2012_04_20_1441.RTF	4/20/2012 3:39 PM	RTF File	93 KB		
J Music	2013_01_22_2115.RTF	1/23/2013 5:11 PM	RTF File	2 KB		
Pictures	041912 FORD-BOLTON.RTF	6/15/2012 9:47 AM	RTF File	392 KB		
🛃 Videos	120323NS_DGONZALES 1.RTF	4/5/2012 1:09 PM	RTF File	556 KB		
	A 101309AM.RTF	7/9/2012 11:41 AM	RTF File	530 KB		
🍣 Homegroup	DOTSONTR1.RTF	10/10/2012 5:57 PM	RTF File	792 KB		
	🗄 IndexGen.rtf	4/9/2012 11:26 AM	RTF File	0 KB		
🖳 Computer	E MEDICAL.RTF	3/11/2013 5:10 PM	RTF File	18 KB		
📥 OS (C:)	PDICT32.RTF	2/27/2013 10:31 AM	RTF File	1,118 KB		
🕞 MadiaDath (\\cta 🗸	🕅 Derconal Dictionany H	A/25/2012 0.40 ANA	DTE EILA	1 026 MP		
File	name: MEDICAL.RTF			✓ RTF File	s (*.rtf)	,

- 5. Click Open.
- 6. The importing process will begin, depending on the size of your import it might take a few moments.

Importing RTF
Cancel

7. When the importing is complete you will get this message:

